



Kickstart in the Investment Management System

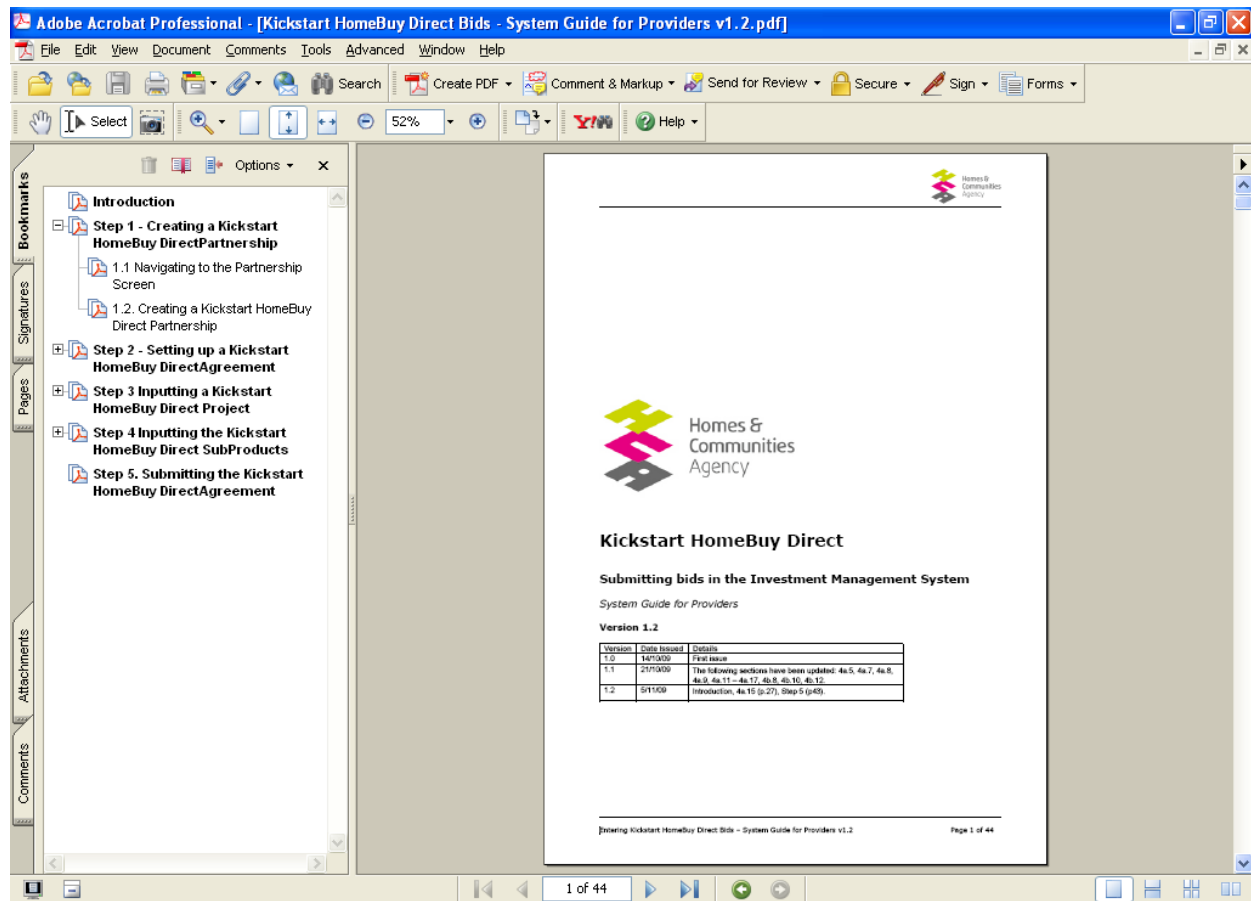
System Guide for Providers

Version 1.0

1. Introduction

This guide covers the processing of Kickstart in the Investment Management System (IMS).

There is a separate guide covering Kickstart HomeBuy Direct published at <http://www.homesandcommunities.co.uk/help>



Further information about Kickstart is available at:

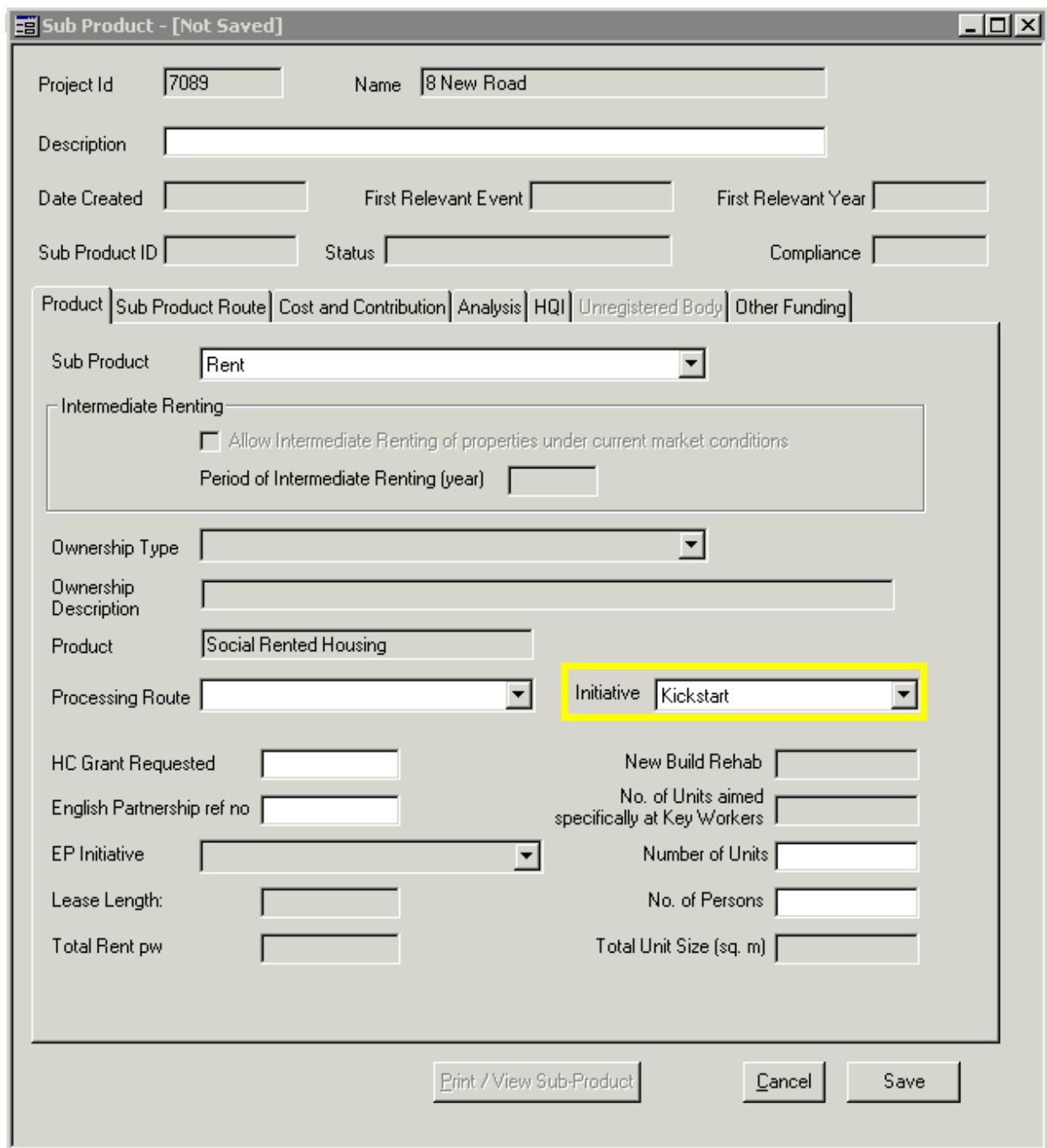
http://www.homesandcommunities.co.uk/kickstart_housing.htm

2. Which Partnership?

Bids for NAHP Kickstart funding (except Kickstart HomeBuy Direct) should be submitted via the existing 2008-11 NAHP partnership in IMS. Kickstart HomeBuy Direct bids must be submitted through a new Kickstart HomeBuy Direct partnership (please see Kickstart HomeBuy Direct guidance for further details).

3. Selecting Kickstart Initiative when entering bids

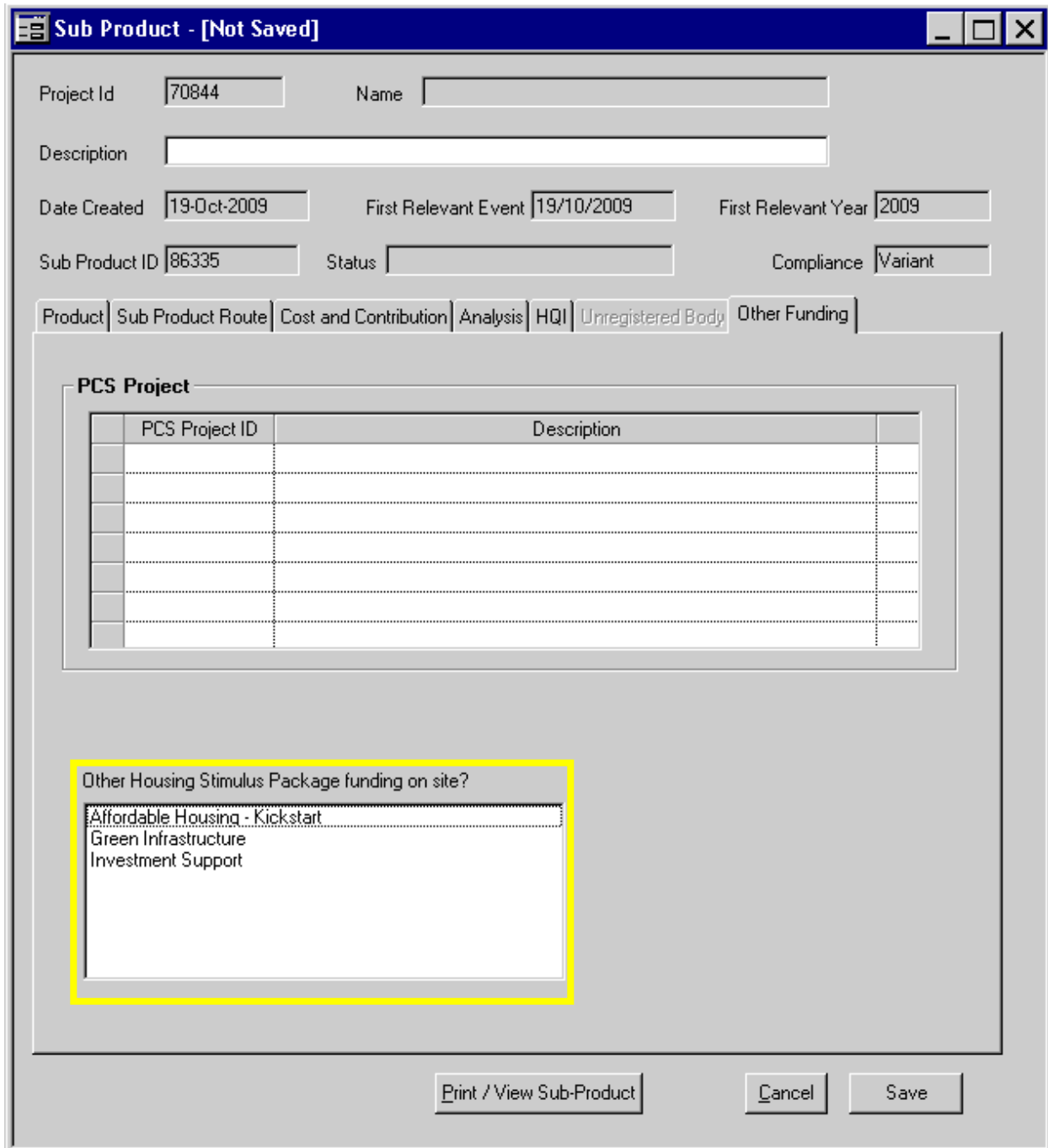
Providers indicate that a bid is for Kickstart funding by selecting **Kickstart** in the Initiative field in the Product tab of the Bid Sub Product.



The screenshot shows a web application window titled "Sub Product - [Not Saved]". The form contains several input fields and dropdown menus. The "Project Id" is 7089 and the "Name" is 8 New Road. The "Sub Product" dropdown is set to "Rent". The "Product" dropdown is set to "Social Rented Housing". The "Initiative" dropdown menu is highlighted with a yellow border and is set to "Kickstart". Other fields include "Date Created", "First Relevant Event", "First Relevant Year", "Sub Product ID", "Status", "Compliance", "Ownership Type", "Ownership Description", "Processing Route", "HC Grant Requested", "English Partnership ref no", "EP Initiative", "Lease Length", "Total Rent pw", "New Build Rehab", "No. of Units aimed specifically at Key Workers", "Number of Units", "No. of Persons", and "Total Unit Size (sq. m)". At the bottom, there are buttons for "Print / View Sub-Product", "Cancel", and "Save".

4. Indicating that other Housing Stimulus Package funding is on site

If there is other Housing Stimulus package funding on site the provider can select one or more funding streams in the **Other** funding tab of the Bid Sub Product:



Sub Product - [Not Saved]

Project Id: 70844 Name: _____

Description: _____

Date Created: 19-Oct-2009 First Relevant Event: 19/10/2009 First Relevant Year: 2009

Sub Product ID: 86335 Status: _____ Compliance: Variant

Product | Sub Product Route | Cost and Contribution | Analysis | HQI | **Unregistered Body** | Other Funding

PCS Project

PCS Project ID	Description

Other Housing Stimulus Package funding on site?

- Affordable Housing - Kickstart
- Green Infrastructure
- Investment Support

Print / View Sub-Product Cancel Save

Click on one or more of the following in the above screen to select. Click again to deselect.

Affordable Housing – Kickstart
Green Infrastructure
Investment Support.

5. Adding Kickstart funding to existing NAHP allocations

When approval has been given for an existing NAHP allocation to be topped-up by additional Kickstart funding, the HCA will complete the Initiative Contribution screen for the allocation and arrange for the additional grant to be transferred into the allocation.

6. Adding Kickstart Initiative contribution to existing NAHP schemes

When approval has been given for an existing NAHP allocation to be topped-up by additional Kickstart funding, the HCA will complete the Initiative Contribution screen for the scheme.

The Provider must then add the additional grant into the scheme by uplifting the grant figure at Final Cost to include the Kickstart Initiative contribution.